Date: 9th October 2017

Dear Parent/Carer,

We recognise that the vast majority of our parents and families behave responsibly and appropriately at school, however, can I remind you of the following;

School entrance

Could adults waiting for friends at pick up and drop off time please avoid standing on the small area of pavement at the bottom of the steps, or on the steps. You will understand that there is not a lot of space and it can be difficult for parents with prams and also intimidating for small children to walk through groups of adults in a confined space. There are adjacent spaces e.g. towards the bus stop, where there is more room.

Adult Behaviour:

I would like to request that adults conduct themselves in a polite and peaceful fashion at all times in the school and surrounding area. We do not tolerate use of foul language or aggressive behaviour within school, and we would equally request that parents refrain from these behaviours outside school, or at any time when young children may be present. I am sure you appreciate the distress it may cause young children that witness adults behaving in this way. It is important that children, who may not be accustomed to hearing bad language, can come to school without being exposed to it.

Traffic and Parking:

We appreciate that traffic around the school can be busy at drop off and pick up times. Can we please remind you that parking on the zig zags or double yellow lines around the school is prohibited and dangerous to pedestrians and other road users. We would ask that parents park respecting road rules.

We would also ask that parents do not park in the school entrance, obstruct the school gates or enter the car park as it is essential that these are accessible at all times should emergency vehicles need to access the site. This also provides protection for parents and pupils as they exit the school grounds.

If you have a particular need to park close to the school building, please make an appointment to discuss this with us, as arrangements can be made.

Thank you in advance for your cooperation in these matters.

Yours sincerely,

Mrs P Foster

Head Teacher