



Christ Church Academy SEND  
information report  
2021-22

## Introduction

We are a caring, Christian school that aims to provide a high quality of education to all our pupils within a secure and loving environment. We hope that our children move on with confidence, positive memories and lasting benefits from their time spent with us.

This document demonstrates how Christ Church Academy supports all of our pupils with Special Educational Needs or Disabilities (SEND) in order that they may reach their full potential. We strive to build an informed and deep understanding of the child's needs, enabling us to continually reflect upon our practice, its impact and its effectiveness. We develop and modify our provision to identify and meet the requirements for individual pupils, through the graduated approach (Assess, Plan, Do, Review) as outlined in the SEN Code of Practice, 2014. Our Local Offer mirrors the Bradford Local Offer.

The Children and Families Act 2014 section 20 defines when a child has special educational needs (SEN). This is when they have a learning difficulty or disability and they need special educational provision (SEP) to be made for them. SEP is defined as any education or training provision which is additional to or different from that generally made for others of the same age. Our provision allows pupils with learning and physical difficulties the opportunity to follow a broad and balanced curriculum specifically tailored to develop life skills and to give pupils selfconfidence through their learning thus enabling them to maximize their potential and to work independently.

We are committed to narrowing the attainment gap between SEND and non-SEND pupils. This may include short-term intervention learning programs interventions developed to personalise learning. All children and young people are entitled to an education that enables them to make progress so that they: achieve their best, become confident individuals living fulfilling lives and make a successful transition into adulthood.

Special Educational Provision is that which is additional to or different from that which is made generally for most children in school.

A copy of our SEND Policy can be found on the school website or from the office on request.

Since 2014, Regulation 51 and Schedule 1 of the Special Educational Needs and Disability Regulations requires all schools to publish certain information regarding our provision for pupils with SEN. We hope parents of current and prospective pupils find the following information helpful and we encourage all interested parties to contact the school for more information. Contact us on 01274 410349 or [admin@cca.bradford.co.uk](mailto:admin@cca.bradford.co.uk) Our SEND Coordinator is **Miss Grimshaw**

## The kinds of Special Needs for which provision is made at our school

We use the term “Special Educational Needs” if a child:

- Has significantly greater difficulty in learning than the majority of children of their age in one or more areas of learning. Academic criteria are adhered to when making a decision. The threshold for each year group varies.
- Has a disability which either prevents or hinders them from making use of educational facilities of a kind generally provided in schools within the area of the Local Authority concerned for children of similar age.

The difficulty or disability may relate to:

- **Communication & Interaction** needs including Autistic Spectrum Disorder, Speech Language & Communication Needs and Speech & Language needs.
- **Cognition & Learning** Needs including Moderate Learning difficulties and Specific Learning Difficulties.
- **Social & Emotional** needs including ADHD
- **Sensory & Physical** Needs including Visual Impairment & Hearing Impairment and Physical Difficulties

## Policies for identifying children and young people with SEN and assessing their needs

The SEND Guidance on Bradford Schools Online is used to assess pupils. (The Matrix of Need) Within each area of need there are descriptors. Once a need has been established for a pupil the advice is then followed. The suggested strategies are used alongside Quality First Teaching. Within each category of need there is advice as to the best resources to be used.

We promote a graduated approach to assessing, identifying and providing for pupils' special educational needs. This approach follows a model of plan, do, review to help children make progress and successfully access the curriculum. It recognises that there is a continuum of SEN and that where necessary increasing specialist expertise should be involved to address any difficulties a child may be experiencing.

Anyone can bring a child or young person who they believe has or probably has SEN or a disability to the attention of a local authority (Section 24 of the Children and Families Act 2014).

Concerns may be raised by parents /carers or teaching staff at the level of progress being made. Christ Church Academy has rigorous monitoring procedures that regularly track the progress children are making in Reading, Writing and Maths. If a child is not making the expected progress, explanations are sought, interventions and support are considered and identified and action is taken as appropriate. However, it should be noted that slow progress and low attainment do not necessarily mean that a child has SEN and may not automatically lead to a pupil being recorded as having SEN.

The progress of all pupils is monitored regularly by class/subject teachers, SENDCo and the senior leadership team, so that if a pupil is not making expected progress in a particular area of learning the school can quickly investigate the need for additional support. This will then be discussed with

parents/carers and, if appropriate, the pupil concerned.

Parents/carers who have concerns about the progress or attainment of their child should make an appointment to speak to the class teacher to discuss their concerns in the first instance. The class teacher may then liaise with the Special Needs Coordinator (SENDCo).

**We evaluate the effectiveness of our SEND provision in the following ways:**

The progress of all pupils is monitored each half term and this includes the pupils who have SEND. Interventions are put in place to support pupils who have SEND. If a particular strategy is not working then it will be reviewed and an alternative put in place. Regular monitoring of the provision in place for pupils with SEND takes place at CCA. This includes regular

- ☞ Observations
- ☞ Book scrutiny
- ☞ Monitoring progress, academic and SEMH
- ☞ External moderation
- ☞ Planning scrutiny
- ☞ GAP and IBP scrutiny
- ☞ Meetings with outside agencies
- ☞ Meetings with parents
- ☞ Assessment

**Our arrangements for assessing and reviewing the progress of pupils with SEND are as follows:**

Children with SEND are monitored in line with our assessment policy. It may be necessary to monitor on more regular intervals and this will be written into a child's GAP in appropriate. Some children may be assessed using 'P levels' if working below the Expected levels.

Some children are assessed using the boxall profile tool to measure the children level of SEMH needs. This will be done in line with the school's assessment procedures.

The above systems allow us to plan, do and review the progress of pupils with SEND in line with the code of practise.

Pupil Progress meetings are held termly and the progress of pupils with SEND is reviewed. Interventions are reviewed and new strategies are put in place where necessary.

**Statutory Assessment EHC Plan ( Education, Health Care Plan)**

When a child is demonstrating a significant and long term need that cannot be met by the interventions already put in place a statutory assessment will be considered. The EHC Plan incorporates all information about the child from all parties, including health and other agencies involved with the child contribute to this plan. If a Statutory Assessment is required the school, in consultation with the child, parents and outside agencies, will submit reports for consideration by the Local Authority's Provision Panel. The request is made to the Local Authority (LA), which in our case is Bradford Council. Bradford's SEND Local Offer can be obtained from Bradford Council's website <https://localoffer.bradford.gov.uk/>. Any agency can write an EHCP request, including parents.

The Local Authority will need to have information about the child's progress over time; documentation in relation to the special educational need; details of action taken by the school to meet the child's special educational needs and particulars of any special resources or arrangements put in place. This information may include: GAPs (graduated support plan), records of regular reviews and their outcomes; health reports, including medical history where relevant; national assessment levels and progress reports; educational and other assessments, for example from an advisory teacher or an Educational Psychologist; reports from other professionals involved with the child (Social Services, Educational Welfare services, Health and Education services). The views of the parents and child are sought. The process is defined by a specific timescale and statutory procedures details of which are available on request from the LA SEN Officer. EHC Plans are subject to annual review which will include parental views about the child's progress. Further reviews can be arranged at any time if significant concerns arise. Children under 5 years of age are subject to 6 monthly reviews.

#### **Our arrangements for ensuring the involvement of parents of children with SEND are as follows:**

Any concerns about a pupil are always shared with parents as soon as possible. Parents can contact school or the SEND Governor (through school.)

Following assessment and with consultation involving parents, staff and the pupil, a child's special needs are identified and recorded on the SEND overview. External specialists are available to give advice to both staff and parents. The class teacher and the SENCo are available to talk to parents, particularly regarding children with SEND who may need specific guidance to support learning to meet the needs of their child.

We recognise that children who are identified as 'Child Looked After' can often have a complex range of needs. We actively work with all multi agencies and carers in order to support a CLA child with SEN ensuring appropriate information is shared with all parties in a confidential manner. They would receive the same support as any other SEN child but we recognise the importance of working with a range of agencies to ensure that any barriers to learning are overcome. Our named person for CLA is Alison Gallagher.

#### **Consulting pupils and involving them with their education**

All pupils:

- are encouraged to participate fully in the life of the school
- are expected to behave in a responsible and respectful way within the school
- are encouraged to voice their suggestions as to how the teachers can help them to learn better

- are encouraged to become increasingly independent in line with their SEND needs
- understand the success criteria to enable progress to take place and celebrate their progress
- comment on how they feel they are progressing when the support plan is evaluated.

Engagement with pupils will play a key role in promoting a culture of positive expectation. Pupils are involved in the learning process at all levels. Through thorough marking and using feedback, they are aware of their targets and know what they have to do to improve. Support is tailored to their individual needs. Pupils are invited to comment regarding their provision and their support plan.

**Our approach to teaching pupils with SEND includes:**

Ensuring that all children make progress and their needs are met appropriately is the key to teaching at Christ Church Academy. The communication between staff, parents and children to ensure that all are included is a focus for all staff across the school. Everyday quality first teaching is supplemented with focused interventions based on assessment and advice from professional partners. The curriculum is adapted as is the learning environment to meet the needs of the children to maximise outcomes whilst supporting them both academically and emotionally. One-to-one and small group work is carried out either in the classroom or in an intervention area. As far as possible the pupils with SEND are integrated into the classroom.

- ☞ The class teacher is regularly available to discuss your child's progress or any concerns you may have and to share information about what is working well at home and school so similar strategies can be used.
- ☞ The SENCO is available to meet with you to discuss your child's progress or any concerns/worries you may have.
- ☞ All information from outside professionals will be discussed with you with the person involved directly, or where this is not possible, in a report.
- ☞ Graduated Approach Plans will be reviewed with your involvement each term as appropriate.
- ☞ Homework will be adjusted as needed to your child's individual needs.
- ☞ A home/school contact book may be used to support communication with you, when this has been agreed to be useful for you and your child.
- ☞ There are a number of parent support groups such as Parent Partnership and Bradford Families Information Service.
- ☞ The school's Parental Involvement Worker is available to speak to every morning
- ☞ We ensure that all pupils are able to access all school activities and no pupil is ever excluded unless the activity would cause a danger to the pupil because of a physical disability. Adult support is provided to ensure the safety of any pupil with SEND, dependent upon the child's needs

**We adapt the curriculum for pupils with SEND in the following ways:**

Work is differentiated to meet the needs of all pupils. Where there are pupils with a physical difficulty an adult is available to offer support and ensure the pupil is kept safe whilst taking part in

any activity. The SENCO works in consultation with teachers when planning units of work to identify the requirements to make adaptations and amendments for particular needs. These adaptations vary according to the cohort and the needs of the children therein.

**We enable pupils with SEND to engage in the activities of the school, together with children who do not have SEND, in the following ways:**



We ensure that all pupils are able to access all school activities and no pupil is ever excluded unless the activity would cause a danger to the pupil because of a physical disability. Adult support is provided to ensure the safety of any pupil with SEND.

We make all amendments feasible to ensure that all our pupils are able to engage in the curriculum and extra-curricular activities working with professionals and other providers. Our SEND pupils are included on **all** educational visits and residential visits, where staff liaise with the location and partners to ensure their needs are met whilst taking a full part in activities. Additional staff or alternative transport arrangements would be arranged if required.

Arrangements to support children in attending afterschool clubs will be made to support their engagement. Please also refer to our accessibility plan for further information.

### **The following emotional, mental and social support is available for pupils with SEND:**

We have a pastoral team that meets regularly to discuss any child in school who may need support. These children are identified through a robust referral process. Once identified children can be signposted different ways, internally or to external agencies. These may include CAMHs, Early Help, Eps and more.

Some children exhibit particular behaviours based on early childhood experiences and family circumstances. We recognise that a child dealing with the influence of these experiences may exhibit challenging behaviours. We recognise that this behaviour is often a child struggling with appropriate emotional response and it may be their way of communicating with us. These children are likely to need different responses to their behaviour and in these instances, individual bespoke behaviour plans would be created to support their needs. An individual behaviour plan will be put in place for identified children.

Specific groups such as nurture or Nurture + provision is available for pupils who may find friendship building more difficult or have had a change in their life, are children looked after or any who need support for other identified reasons.

We also have a learning mentor who is able to run small groups or 1-1 session including drawing and talking therapy for children identified as having an unmet need.

At CCA, bullying of any kind is not tolerated. Any such incidents are dealt with according to our Behaviour policy and BDAT Anti-bullying policy and will be recording on our online system.

### **The facilities we provide to help disabled pupils access the school**

Christ Church Academy is an ex-middle school building on the side of a hill, it is over three floors with a lot of stairs. We do have 2 lifts that are able to move any person needing them across the whole school. There is a flat entrance to school through the carpark which leads to one of the lifts. All of the KS1 and KS2 children have classrooms on the same floor.

### **Steps to prevent disabled pupils from being treated less favourably than other pupils**

Christ Church Academy fully understands the principle of the Equality Act 2010 and the work needed to ensure that those with protected characteristics (such as disability) are not discriminated against and are given equality of opportunity. We take every step possible to prevent pupils with disabilities being treated less favourably than other pupils and encourage an ethos of inclusion within the academy.

We are committed to providing all pupils with a curriculum which provides equality of opportunity and freedom from discrimination. Christ Church Academy will make reasonable adjustments to meet the needs of disabled pupils and implements an accessibility plan.

The accessibility plan identifies where there may be issues for pupils with a disability and how as an academy we would address this.

### **Training**

Training and guidance is given to all staff on a continual basis depending upon the particular needs at the time. There are opportunities to attend local 'hub' meetings for autism or with the EPs and additional training provided by BDAT (Bradford Diocesan Academies Trust).

### **Record Keeping**

Small paper records are kept on each child in a locked filing cabinet in the Assistant Head Teachers office. Assessment information is kept on a secure network with limited password protected access. Care plans, behaviour risk assessments and information from outside agencies will also be stored or scanned onto CPOMS which also has limited protected access. Key conversations with parents and other outside agencies are recorded on CPOMS. Key EHCP information is also saved onto CPOMS.

For children with severe allergies or asthma, staff are made aware of these needs. Where children require an EpiPen this is stored with clear signage indicating its location.

The SEND overview is kept on the computer system which is password protected and has limited users. Names can also be added or removed from the SEND overview following consultation with pupils, parents, staff and any relevant personnel and agencies.

### **SENCo**

## 1. The SENCO-

**Leanne Grimshaw, Telephone - 01274 410349 admin@cca.bradford.sch.uk**

Responsible for:

- Coordinating all the support for children with special educational needs or disabilities (SEND) and developing the school's SEND Policy and provision mapping to make sure all children get a consistent, high quality response to meeting their needs in school.
- Ensuring that you are:
  - involved in supporting your child's learning
  - kept informed about the support your child is getting

◦ involved in reviewing how they are doing.

- Liaising with all the other people who may be coming into school to help support your child's learning e.g. Speech and Language Therapy, Educational Psychology.
- Updating the school's SEND register (a system for ensuring all the SEND needs of pupils in this school are known) and making sure that there are excellent records of your child's progress and needs.
- Providing specialist support for teachers and support staff in the school so they can help children with SEND in the school achieve the best progress possible.

The Inclusion team also consists of:

- Mrs Foster (Head Teacher)
- Mrs Nightingale (Learning Mentor)
- Miss Maloney (N+ lead)
- Mrs Hall and Miss Bellwood (Nurture lead)
- 

### Resources and Funding

Support for each child is allocated based on an individual basis and the resources available to us at any one time. Parents are encouraged to take an active interest and in particular highlight an area of need that they have identified, and are encouraged to discuss this with the SENCo. An agreement will be reached about how this need may be met within the finite level of resourcing the school receives.

### Our arrangements regarding complaints from parents of pupils with SEN are as follows:

All complaints should follow the procedures in our complaints policy.

**We work with the following bodies to ensure the best possible provision for our pupils with SEN:**

**Parents of children with SEND may find the following support services helpful, in addition to the school's offerings:**

- ☞ Autism Spectrum Team **01274 439500.**
- ☞ School Nursing Team **01274 221203**
- ☞ Cognition and Learning Service **01274 439328**
- ☞ Educational Psychology Team **01274 439444**
- ☞ Child and Adolescent Mental Health Service (CAMHS) **01274 723241**
- ☞ Health Services as appropriate
- ☞ SEN Early Intervention Team **01274 435750**

Behavioural, Emotional and Social Difficulties Team **01274 435750**

- ☞ Barnardos **01274 513300**
- ☞ Early Help <https://www.bradford.gov.uk/children-young-people-and-families/get-advice-and-support/transforming-prevention-and-early-help/>
- ☞ Children's social care **01274 437500**

Other support services are available and our SENDCO can support families to gain access to the ones specific to their need.

**Our transitional arrangements for pupils with SEND include:**

Firstly we support parents in choosing the best placement for their child during a transition. We can support with visits, questions and any decision making.

We carry out an enhanced transition process for children with SEND. This involves meetings between CCA, the other school, parents and children. A plan specific to the needs of the child will be agreed on, written and followed with regular discussions between all involved on the progress being made. It may sometimes be necessary to invite Bradford Education to these meetings, especially if a child has an EHCP. Children will have a review of their EHCP in the term of their transition where Education Bradford will be invited.

**Admission Arrangements**

The admission arrangements for all pupils are in accordance with national legislation, including the Equality Act 2010. This includes children with any level of SEND; those with Education, Health and Care Plans and those without. Please contact Bradford Council Admissions Department for further information, 01274 439200

#### The Local Offer:



Bradford's local offer, explaining what is available on a local authority basis, can be found using the following link: <https://localoffer.bradford.gov.uk/>

#### Linked Policies Include:

- SEN Policy
- Children with Disabilities policy ( including accessibility Plan)
- Equality Information and Objectives
- Behaviour Policy ( Including Anti Bullying)
- Admissions Policy