

September 2021 Reopening of Schools Risk Assessment

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| Assessor: Helen Williams | Date: 24/08/2021 | Activity September Reopening of Schools Risk Assessment 2021 | Location: Christ Church Academy |
| Standard of dress for activity (if relevant) | | PPE required: Disposable Gloves, Aprons, Face masks, Goggles* | Other equipment used during activity: Cleaning equipment + household cleaning products |

| Activity/Task/ Risk From | Hazard | Persons at Risk | Existing Control Measures | S | L | R | Res | Further Control Measures required | Date further measures completed by |
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| Students & staff with prior medical conditions deemed as 'Clinically extremely vulnerable'. | Persons with prescribed medical conditions and deemed as 'clinically extremely vulnerable' are more at risk from COVID19 effects, whenever community transmission rates are high. | Students / Staff | All CEV children and young people should attend their education setting unless they are one of the very small number of children and young people under paediatric or other specialist care who have been advised by their GP or clinician not to attend. Further information is available in the guidance on supporting pupils at school with medical conditions. School leaders are best placed to determine the workforce required to meet the needs of their pupils. Clinically extremely vulnerable (CEV) people are no longer advised to shield but may wish to take extra precautions to protect | 4 | 2 | 8 | M | Where genuine confusion exists in determining whether a student or staff member is required not to attend school, a copy of the GP/clinician notification letter should be provided to the Headteacher; Ensure that key contractors are aware of the school's control measures and ways of working. When school is informed of a rise in community transmission rates to | 6.9.21 |
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September 2021 Reopening of Schools Risk Assessment

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| | | | <p>themselves, and to follow the practical steps set out in the CEV guidance to minimise their risk of exposure to the virus.</p> <p>Staff in schools who are CEV should currently attend their place of work in accordance with DHSC guidance.</p> <p>We welcome your support in encouraging vaccine take up and enabling staff who are eligible for a vaccination to attend booked vaccine appointments where possible even during term time.</p> | | | | <p>high, the academy will follow the BDAT outbreak management plan in conjunction with the local authority outbreak management plan. See link Outbreak-management-plan-Sep-21-002.pdf (bdat-academies.org)</p> <p>All staff encourage to consider take up of vaccinations available. GDPR compliant records to be maintained of vaccinated staff to assist with maintaining continuous education provision throughout the year.</p> | |
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| Persons entering site with COVID19 symptoms | Transmission of COVID19 to the School community. | Students/ Staff/ Others | Pupils, staff and other adults should follow public health advice on when to self-isolate and what to do. They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for | 3 | 2 | 6 | M | Academy to encourage staff to continue to test twice weekly at home until the end of September. RA's to be checked by BSAT central team. At the start of the Autumn term, we will remind staff, students | 01/10/2021 |
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September 2021 Reopening of Schools Risk Assessment

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| | | | <p>example, they are required to quarantine).</p> <p>The household (including any siblings) should follow the PHE stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection.</p> <p>Should the academy have 5 cases who could have mixed closely or 10% of pupils/children/students or staff who have mixed closely within a 10-day period this may be viewed as a potential outbreak.</p> <p>Leaders must inform BDAT and the dedicated advice service who will escalate the issue to the local health protection team where necessary and advise if any additional action is required, such as implementing elements of the academy outbreak management plan.</p> <p>Contact to be made with the DfE helpline on 0800 046 8687 and selecting option 1 for advice on the action to take in response to the potential outbreak.</p> | | | | <p>and parents of the main symptoms of covid 19 and the protocols of engaging with test and trace programme.</p> <p>When school is informed of a rise in community transmission rates to high, the academy will follow the BDAT outbreak management plan. See link. Outbreak-management-plan-Sep-21-002.pdf (bdat-academies.org) in conjunction with the local authority outbreak management plan</p> <p>Face Coverings Face Coverings are no longer advised for pupils, staff and visitor's either in the classroom or in communal areas. Should individuals choose to continue to wear face coverings within the building this will be an acceptable practice as long as this doesn't</p> | |
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September 2021 Reopening of Schools Risk Assessment

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| | | | | | | | | <p>impeded communication or discriminate against individuals. The use of face coverings may have a particular impact on those who rely on visual signals for communication. Those who communicate conjunction with or provide support to those who do, are exempt from any recommendation to wear face coverings in education and childcare settings. Transparent face coverings, visors or shields should be worn as an alternative to opaque face coverings in such instances to aid communication, for example lip reading or allowing for full visibility of fascial expressions when needed.</p> | |
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| COVID19 virus being accidentally | Transmission of COVID19 to the school community | Students/ Staff/ Others | Ensure good hygiene for everyone. Hand hygiene: Frequent and thorough hand cleaning is now | 3 | 2 | 6 | M | Should anyone develop COVID-19 symptoms, however mild, they will | 6.9.21 |
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September 2021 Reopening of Schools Risk Assessment

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| brought onto the site and/or displays COVID19 symptoms whilst at School. | | | <p>regular practice. Ensuring that pupils and staff clean their hands regularly, with soap and water or hand sanitiser.</p> <p>Respiratory hygiene: The 'catch it, bin it, kill it' approach continues to be very important to us.</p> <p>The e-Bug COVID-19 website is used to access resources including materials to encourage good hand and respiratory hygiene. Use of personal protective equipment (PPE) Most staff in schools will not require PPE beyond what they would normally need for their work. Further guidance on the use of PPE in education, childcare and children's social care settings provides more information on the use of PPE for COVID-19.</p> <p>Maintain appropriate cleaning regimes.</p> <p>We have put in place and maintain an appropriate cleaning schedule. We have agreed with our cleaning company the need to continue</p> | | | | <p>be sent home and they should follow public health advice.</p> <p>Whilst awaiting collection students should be isolated in a designated room, behind a closed door with the window open and appropriate adult supervision.</p> <p>Any rooms they use should be cleaned after they have been collected.</p> <p>If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else.</p> | |
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| | | | additional cleaning activities of 2 hours per day during school time. | | | | | The household (including any siblings) should | |
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September 2021 Reopening of Schools Risk Assessment

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| | | | <p>We have also reviewed our current agreements in place and advise that the cleaning company will commence cleaning of all areas of school including our hall which was previously undertaken by our Site Manager. This includes regular cleaning of areas and equipment, with a particular focus on frequently touched surfaces.</p> <p>Keep occupied spaces well ventilated. It is important to ensure the academy is well ventilated and that a comfortable teaching environment is maintained. All areas have been assessed to identify any poorly ventilated spaces as part of the risk assessment and improvements to improve fresh air flow in these areas has been actioned.</p> <p>Mechanical ventilation systems have been adjusted to increase the ventilation rate wherever possible and checked to confirm that normal operation meets current guidance and that only fresh outside air is circulated. The</p> | | | | <p>follow the PHE stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection.</p> <p>Double vaccinated staff and visitors will no longer be required to self-isolate if they are contacted through NHS Test and Trace as a close contact of a positive COVID-19 case.</p> <p>Students under the age of 18 years old will no longer be required to self-isolate if they are contacted by NHS Test and Trace as a close contact of a positive COVID-19 case.</p> <p>Instead, students who are contacted by NHS Test and Trace and informed they have been in close contact with a positive case will be advised to take a PCR test. We</p> | |
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September 2021 Reopening of Schools Risk Assessment

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| | | | <p>systems have been adjusted to full fresh air or, if this was not possible, then systems will be operated as normal as long as they are within a single room and supplemented by an outdoor air supply.</p> <p>We will balance the need for increased ventilation while maintaining a comfortable temperature.</p> <p>Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19</p> <p>All pupils, staff and other adults should follow public health advice on when to self-isolate and what to do.</p> <p>They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine).</p> <p>If a student becomes unwell with symptoms of coronavirus</p> | | | | <p>would encourage all individuals to take a PCR test if advised to do so.</p> <p>Staff students and visitors will be allowed to wear face coverings in crowded areas (non-teaching) to address any concerns they may have. Should case rates rise or in accordance with any updated guidance from (local) PHE officers, face covering use may be extended into classroom use.</p> | |
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September 2021 Reopening of Schools Risk Assessment

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| | | | <p>while in the school setting and needs direct personal care until they can return home, a face mask should be worn by the supervising adult if a distance of 2 metres cannot be maintained. If contact with the child or young person is necessary, then gloves, an apron and a face mask should be worn by the supervising adult. If a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn.</p> <p>Provide tests to student or staff to facilitate testing were this will improve likelihood of them getting tested.</p> | | | | | | | |
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| Travelling to and from school on | Transmission of coronavirus through mixing of students | Student | Face coverings will no longer be a legal requirement on public transport, but the government | 3 | 2 | 6 | M | Unnecessary risks such as overcrowding will be minimised through staff | 6.9.21 |
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September 2021 Reopening of Schools Risk Assessment

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| public and/or dedicated transport. | outside of normal peer group. | | <p>expects and recommends that they are worn in enclosed and crowded spaces where you may come into contact with people you don't normally meet.</p> <p>Face coverings will be worn by staff on school minibuses and students also encouraged to wear face coverings when on board.</p> <p>Windows and ceiling vents to be opened and remain open for the duration of the journey to maximise natural ventilation wherever possible.</p> | | | | | supervision and working with transport companies. | |
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| Wellbeing and anxiety mitigation for pupils and staff | Increase of stress or anxiety during this period | Students/ Staff | <p>The school have the following procedures in place to support staff & Pupils</p> <p>Trained key members of staff in "Supporting children and young people with their mental health"</p> <p>Trained mental health first aider on site</p> | 2 | 3 | 6 | M | In addition to the schools support mechanisms already in place to support staff/students wellbeing some staff/pupils may be identified as being particularly anxious about attending school. The DfE has provided additional support for both pupil and staff wellbeing in the current situation and this | 6.9.21 |
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September 2021 Reopening of Schools Risk Assessment

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| | | | <p>All staff in the process of completing mental health awareness online training</p> <p>Staff trained in Childhood Bereavement: An introduction, what you can do to help.</p> <p>Daily feedback / check in meeting with teachers and those pupils remote learning</p> <p>Live collective worship conducted by Head via teams to help maintain school / pupil contact</p> <p>Continuous mental health support on hand via 3 dedicated staff members for pupils in school and home learning.</p> | | | | | <p>can be accessed through. https://www.gov.uk/government/news/extra-mental-health-support-for-pupils-and-teachers</p> | |
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September 2021 Reopening of Schools Risk Assessment

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| <p>Educational visits and wrap around provision and extracurricular activity.</p> | | <p>Students/ Staff/ Others</p> | <p>When considering booking a new visit, whether domestic or international, we will ensure there is adequate financial protection in place.</p> <p>We will be aware that the travel list (and broader international travel policy) is subject to change and green list countries may be moved into amber or red. The travel lists may change during a visit we will comply with international travel legislation and will have contingency plans in place to account for these changes as part of our standard educational visit policy. The academy does not currently take pupils on</p> <p>More information on planning in relation to extra-curricular provision will be in accordance with the guidance for providers who run community activities, holiday clubs, after-school clubs, tuition and other out-of-school provision for children.</p> | <p>3</p> | <p>2</p> | <p>6</p> | <p>M</p> | <p>Monitoring of international travel guidance leading up to and during the planned visit.</p> <p>Risk assessments will refer to general guidance about educational visits which is available and supported by specialist advice from the Outdoor Education Advisory Panel (OEAP).</p> | |
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September 2021 Reopening of Schools Risk Assessment

| Assessment authorised by Headteacher | | | |
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| Print Name: Philippa Foster | | Signature:  | Date: 24/08/2021 |
| RISK RATING SCORE | RESIDUAL RISK LEVEL | MANAGERIAL ACTION | RISK RESULT |
| 1 - 5 | L - LOW | Monitor, no action normally required | Acceptable = Risk Level & Controls Acceptable |
| 6 - 10 | M - MEDIUM | Attempt to improve controls so far as is reasonably practicable | |
| 11 - 25 | H - HIGH | Priority action to be taken to apply control measures | Not Acceptable = Risk Level & Controls Not Acceptable – Further Action Required |

The Risk Assessment should be reviewed where circumstances change and/or at least annually. Significant changes will require a new risk assessment. For minor changes complete the boxes below. Attach additional Assessment Review Pages as necessary.

Assessment Review

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| Reviewed by: | | Review date: Daily/ Weekly | Existing risk assessment valid? (Y/N): |
| Has the activity changed? (Y/N): | How: | New controls: | |

September 2021 Reopening of Schools Risk Assessment

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| Have new equipment or materials been introduced? (Y/N): | What: | New controls: |
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