

September 2021 Reopening of Schools Risk Assessment

Assessor: Helen Williams	Date: 24/08/2021	Activity September Reopening of Schools Risk Assessment 2021	Location: Christ Church Academy
Standard of dress for activity (if relevant)		PPE required: Disposable Gloves, Aprons, Face masks, Goggles*	Other equipment used during activity: Cleaning equipment + household cleaning products

Activity/Task/ Risk From	Hazard	Persons at Risk	Existing Control Measures	S	L	R	Res	Further Control Measures required	Date further measures completed by
Students & staff with prior medical conditions deemed as 'Clinically extremely vulnerable'.	<p>Updated as CEV students and staff are no longer deemed at higher risk:</p> <p>Persons with prescribed medical conditions and deemed as 'clinically extremely vulnerable' are more at risk from COVID19 effects, whenever community transmission rates are high.</p>	Students / Staff	<p>We encourage all students and staff to follow the guidance for people previously considered clinically extremely vulnerable from COVID dated 03/11/2021</p> <p>https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19</p> <p>All CEV children and young people should attend their education setting unless they are one of the very small number of children and</p>	4	2	8	M	<p>All students and staff who eligible are to be encouraged to consider take up of vaccinations available, unless medically exempt. GDPR compliant records to be maintained of vaccinated staff to assist with maintaining continuous support of schools functions throughout the year. Through sight of vaccine certificates. You should also take advice from your health</p>	31/12/21

September 2021 Reopening of Schools Risk Assessment

			<p>young people under paediatric or other specialist care who have been advised by their GP or clinician not to attend. Further information is available in the guidance on supporting pupils at school with medical conditions. School leaders are best placed to determine the workforce required to meet the needs of 5 2 10 M All students and staff who eligible are to be encouraged to consider take up of vaccinations available, unless medically exempt. GDPR compliant records to be maintained of vaccinated staff to assist with maintaining continuous support of schools functions throughout the year. Through sight of vaccine certificates. You should also take advice from your health professional on whether additional precautions are right for you and inform your line manager/teacher where an individual RA can be drawn up. Considering: -</p> <p>their pupils. Clinically extremely vulnerable (CEV) people are no longer advised to shield but may wish to take extra precautions to</p>			<p>professional on whether additional precautions are right for you and inform your line manager/teacher where an individual RA can be drawn up. Considering: -</p> <p>their pupils. Clinically extremely vulnerable (CEV) people are no longer advised to shield but may wish to take extra precautions to protect themselves, and to follow the practical steps set out in the CEV guidance to minimise their risk of exposure to the virus. Students and staff in schools who are CEV should currently attend their place of work in accordance with DHSC guidance. We welcome your support in encouraging vaccine</p>	
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September 2021 Reopening of Schools Risk Assessment

			<p>protect themselves, and to follow the practical steps set out in the CEV guidance to minimise their risk of exposure to the virus. Students and staff in schools who are CEV should currently attend their place of work in accordance with DHSC guidance. We welcome your support in encouraging vaccine take up and enabling staff who are eligible for a vaccination to attend booked vaccine appointments where possible even during term time. LFD testing is available and increased hygiene measures followed – more frequent hand washing, respiratory hygiene and enhanced cleaning of surfaces and ventilation. When you were vaccinated and waiting 14 days before being in close contact with others. Continuing to practice social distancing. Asking others to take an LFD test before visiting you. Wearing and asking others to wear a face covering around you. Avoiding crowded spaces. Where genuine confusion exists in determining whether a student or staff member is required not to attend school, a copy of the</p>			<p>take up and enabling staff who are eligible for a vaccination to attend booked vaccine appointments where possible even during term time. LFD testing is available and increased hygiene measures followed – more frequent hand washing, respiratory hygiene and enhanced cleaning of surfaces and ventilation. When you were vaccinated and waiting 14 days before being in close contact with others. Continuing to practice social distancing. Asking others to take an LFD test before visiting you. Wearing and asking others to wear a face covering around you. Avoiding crowded spaces. Where genuine</p>	
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September 2021 Reopening of Schools Risk Assessment

			<p>GP/clinician notification letter should be provided to the Headteacher; When school is informed of a rise in community transmission rates to high, the academy will follow its outbreak</p> <p>Staff will be offered the opportunity to work from home whilst guidance is to do so if this is deemed beneficial to both the smooth operation of the school and the individual. As a minimum you should continue to follow the same guidance on staying safe and preventing the spread of COVID-19.</p> <p>Coronavirus: how to stay safe and help prevent the spread - GOV.UK (www.gov.uk)</p>				<p>confusion exists in determining whether a student or staff member is required not to attend school, a copy of the GP/clinician notification letter should be provided to the Headteacher; When school is informed of a rise in community transmission rates to high, the academy will follow its outbreak</p> <p>Staff will be offered the opportunity to work from home whilst guidance is to do so if this is deemed beneficial to both the smooth operation of the school and the individual. As a minimum you should continue to follow the same guidance on staying safe and</p>	
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September 2021 Reopening of Schools Risk Assessment

								<p>preventing the spread of COVID-19. Coronavirus: how to stay safe and help prevent the spread - GOV.UK (www.gov.uk) management plan in conjunction. See link Outbreak-management-plan-Sep-2021.pdf</p> <p>along with the local authority outbreak management plan.</p>	
<p>Persons entering site with COVID19 symptoms</p>	<p>Transmission of COVID19 to the School community.</p>	<p>Students/ Staff/ Others</p>	<p>Pupils, staff and other adults should follow public health advice on when to self-isolate and what to do. They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine).</p>	3	2	6	M	<p>Academy to encourage staff to continue to test twice weekly at home until the end of September. RA's to be checked by BSAT central team. At the start of the Autumn term, we will remind staff, students and parents of the main symptoms of covid 19 and the protocols of</p>	<p>01/10/2021</p>

September 2021 Reopening of Schools Risk Assessment

			<p>The household (including any siblings) should follow the PHE stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection.</p> <p>Should the academy have 5 cases who could have mixed closely or 10% of pupils/children/students or staff who have mixed closely within a 10-day period this may be viewed as a potential outbreak.</p> <p>Leaders must inform BDAT and the dedicated advice service who will escalate the issue to the local health protection team where necessary and advise if any additional action is required, such as implementing elements of the academy outbreak management plan.</p> <p>Contact to be made with the DfE helpline on 0800 046 8687 and selecting option 1 for advice on the action to take in response to the potential outbreak.</p>				<p>engaging with test and trace programme.</p> <p>Face Coverings Face Coverings are not recommended for pupils, staff and visitors either in the classroom or in communal areas from the 27/1/22 Should individuals choose to continue to wear face coverings within the building this will be an acceptable practice as long as this doesn't impeded communication or discriminate against individuals. The use of face coverings may have a particular impact on those who rely on visual signals for communication. Those who communicate in conjunction with or provide support to those who do, are exempt from any recommendation to</p>	27/1/22
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September 2021 Reopening of Schools Risk Assessment

								<p>wear face coverings in education and childcare settings. Transparent face coverings, visors or shields should be worn as an alternative to opaque face coverings in such instances to aid communication, for example lip reading or allowing for full visibility of fascial expressions when needed.</p> <p>Remind students and staff that the 10-day self-isolation period for persons displaying symptoms and with a positive PCR result has been reduced to 5 full days if 2 negative LFD results on day 5 and 6 from 17th January 2022 (including under 5's). Contact should then be limited for the remaining 5 days, and staff should work from home where practical. Staff and</p>	
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September 2021 Reopening of Schools Risk Assessment

								<p>students should continue to undertake LFD testing on day 7, 8,9 and 10 when in school in accordance with current guidance:</p> <p>COVID-19: management of staff and exposed patients or residents in health and social care settings - GOV.UK (www.gov.uk)</p> <p>Students and staff should continue to isolate if displaying symptoms. or with a positive LFD test.</p> <p>Household members and close contacts also need to isolate for 10 days if unvaccinated from when the symptomatic persons first displayed symptoms..</p>	17/1/2022
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September 2021 Reopening of Schools Risk Assessment

								<p>If below 18 years and 6 months old (and over 5) or fully vaccinated, close contacts can take daily LFD testing for 7 days. If negative result, then household members/close contacts can continue attending school as normal.</p> <p>Under 5's living in the same household of a confirmed case, should be encouraged to take a PCR test as soon as possible but do not</p> <p>need to isolate whilst waiting result. They should limit close contact with anyone at higher risk of severe illness. If they are positive they should follow the current guidance: stay at home: guidance for</p>	4/1/22
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September 2021 Reopening of Schools Risk Assessment

								households with possible or confirmed COVID-19 infection.	
COVID19 virus being accidentally brought onto the site and/or displays COVID19 symptoms whilst at School.	Transmission of COVID19 to the school community	Students/ Staff/ Others	<p>Ensure good hygiene for everyone.</p> <p>Hand hygiene: Frequent and thorough hand cleaning is now regular practice. Ensuring that pupils and staff clean their hands regularly, with soap and water or hand sanitiser.</p> <p>Respiratory hygiene: The ‘catch it, bin it, kill it’ approach continues to be very important to us.</p> <p>The e-Bug COVID-19 website is used to access resources including materials to encourage good hand and respiratory hygiene.</p> <p>Use of personal protective equipment (PPE) Most staff in schools will not require PPE beyond what they would normally need for their work.</p> <p>Further guidance on the use of PPE in education, childcare and children’s social care settings</p>	3	2	6	M	<p>Should anyone develop COVID-19 symptoms, however mild, they will be sent home and they should follow public health advice.</p> <p>Whilst awaiting collection students should be isolated in a designated room, behind a closed door with the window open and appropriate adult supervision.</p> <p>Any rooms they use should be cleaned after they have been collected.</p> <p>If they need to go to the bathroom while waiting</p>	31/12/21

September 2021 Reopening of Schools Risk Assessment

			<p>provides more information on the use of PPE for COVID-19.</p> <p>Maintain appropriate cleaning regimes. We have put in place and maintain an appropriate cleaning schedule. We have agreed with our cleaning company the need to continue additional cleaning activities of 2 hours per day during school time. We have also reviewed our current agreements in place and advise that the cleaning company will commence cleaning of all areas of school including our hall which was previously undertaken by our Site Manager. This includes regular cleaning of areas and equipment, with a particular focus on frequently touched surfaces.</p> <p>Keep occupied spaces well ventilated. It is important to ensure the academy is well ventilated and that a comfortable teaching environment is maintained. All areas have been assessed to identify any poorly ventilated spaces as part of the risk</p>					<p>to be collected, they should use a separate bathroom if possible. The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else.</p> <p>The household (including any siblings) should follow the PHE stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection.</p> <p>Double vaccinated staff and visitors will no longer be required to self-isolate if they are contacted through NHS Test and Trace as a close contact of a positive COVID-19 case.</p> <p>Students under the age of 18 years old will no longer be required to self-isolate if they are contacted by NHS Test</p>	
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September 2021 Reopening of Schools Risk Assessment

			<p>assessment and improvements to improve fresh air flow in these areas has been actioned.</p> <p>Mechanical ventilation systems have been adjusted to increase the ventilation rate wherever possible and checked to confirm that normal operation meets current guidance and that only fresh outside air is circulated. The systems have been adjusted to full fresh air or, if this was not possible, then systems will be operated as normal as long as they are within a single room and supplemented by an outdoor air supply.</p> <p>We will balance the need for increased ventilation while maintaining a comfortable temperature.</p> <p>Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19</p> <p>All pupils, staff and other adults should follow public health advice on when to self-isolate and what to do.</p>					<p>and Trace as a close contact of a positive COVID-19 case.</p> <p>Instead, students who are contacted by NHS Test and Trace and informed they have been in close contact with a positive case will be advised to take a PCR test. We would encourage all individuals to take a PCR test if advised to do so.</p> <p>Staff students and visitors will be allowed to wear face coverings in crowded areas (non-teaching) to address any concerns they may have. Should case rates rise or in accordance with any updated guidance from (local) PHE officers, face covering use may be extended into classroom use.</p> <p>Individuals will need to self-isolate if contacted by Test and</p>	14/12/21
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September 2021 Reopening of Schools Risk Assessment

			<p>They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine).</p> <p>If a student becomes unwell with symptoms of coronavirus while in the school setting and needs direct personal care until they can return home, a face mask should be worn by the supervising adult if a distance of 2 metres cannot be maintained. If contact with the child or young person is necessary, then gloves, an apron and a face mask should be worn by the supervising adult. If a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn.</p> <p>Provide tests to student or</p>					<p>Trace as a close contact if not fully vaccinated.</p> <p>All adults who are fully vaccinated and children aged 5 to 18 years and 6 months, identified as a contact of someone with COVID-19 – whether Omicron or not – should take a lateral flow device (LFD) test every day for 7 days instead of self-isolating. Test kits can be obtained through school for all staff <u>and secondary aged pupils</u> or through local pharmacists and can be ordered online. We would encourage all individuals to take a PCR test if advised to do so.</p>	
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September 2021 Reopening of Schools Risk Assessment

			<p>staff to facilitate testing were this will improve likelihood of them getting tested.</p> <p>Government issued CO2 monitors to be used around school to monitor CO2 levels across the school day. Average readings to be evaluated and additional control measures put in place if readings more than 1500ppm CO2 in occupied classrooms or 800ppm in areas used for physical activity including singing or sporting activities.</p>					<p>Where CO2 levels trigger the need for further action the relevant spaces will be addressed to reduce CO2 levels by increasing natural ventilation. Air Cleaning units will be considered where levels cannot be naturally reduced or improvements to mechanical ventilation will be required.</p> <p>All parents, contractors and visiting staff to be encouraged to take a LFD test prior to attending site.</p>	<p>14/12/21</p> <p>31/12/21</p>
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Travelling to and from school on public and/or dedicated transport.	Transmission of coronavirus through mixing of students outside of normal peer group.	Student	Face coverings will no longer be a legal requirement on public transport, but the government expects and recommends that they are worn in enclosed and crowded spaces where you may come into contact with people you don't normally meet.	3	2	6	M	Unnecessary risks such as overcrowding will be minimised through staff supervision and working with transport companies.	6.9.21
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September 2021 Reopening of Schools Risk Assessment

			<p>Face coverings will be worn by staff on school minibuses and students also encouraged to wear face coverings when on board.</p> <p>Windows and ceiling vents to be opened and remain open for the duration of the journey to maximise natural ventilation wherever possible.</p>					Face coverings are now a legal requirement on public transport	
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Wellbeing and anxiety mitigation for pupils and staff	Increase of stress or anxiety during this period	Students/ Staff	<p>The school have the following procedures in place to support staff & Pupils</p> <p>Trained key members of staff in “Supporting children and young people with their mental health”</p> <p>Trained mental health first aider on site</p> <p>All staff in the process of completing mental health awareness online training</p> <p>Staff trained in Childhood Bereavement: An introduction, what you can do to help.</p>	2	3	6	M	In addition to the schools support mechanisms already in place to support staff/students wellbeing some staff/pupils may be identified as being particularly anxious about attending school. The DfE has provided additional support for both pupil and staff wellbeing in the current situation and this can be accessed through. https://www.gov.uk/government/news/extra-mental-health-	6.9.21
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September 2021 Reopening of Schools Risk Assessment

			<p>Daily feedback / check in meeting with teachers and those pupils remote learning</p> <p>Live collective worship conducted by Head via teams to help maintain school / pupil contact</p> <p>Continuous mental health support on hand via 3 dedicated staff members for pupils in school and home learning.</p>					<p>support-for-pupils-and-teachers</p>	
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September 2021 Reopening of Schools Risk Assessment

<p>Educational visits and wrap around provision and extra-curricular activity.</p>		<p>Students/ Staff/ Others</p>	<p>When considering booking a new visit, whether domestic or international, we will ensure there is adequate financial protection in place.</p> <p>We will be aware that the travel list (and broader international travel policy) is subject to change and green list countries may be moved into amber or red. The travel lists may change during a visit we will comply with international travel legislation and will have contingency plans in place to account for these changes as part of our standard educational visit policy. The academy does not currently take pupils on</p> <p>More information on planning in relation to extra-curricular provision will be in accordance with the guidance for providers who run community activities, holiday clubs, after-school clubs, tuition and other out-of-school provision for children.</p>	3	2	6	M	<p>Monitoring of international travel guidance leading up to and during the planned visit.</p> <p>Risk assessments will refer to general guidance about educational visits which is available and supported by specialist advice from the Outdoor Education Advisory Panel (OEAP).</p>	
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September 2021 Reopening of Schools Risk Assessment

Assessment authorised by Headteacher				
Print Name: Philippa Foster		Signature: 		Date: 24/08/2021
RISK RATING SCORE	RESIDUAL RISK LEVEL	MANAGERIAL ACTION	RISK RESULT	
1 - 5	L - LOW	Monitor, no action normally required	Acceptable = Risk Level & Controls Acceptable	
6 - 10	M - MEDIUM	Attempt to improve controls so far as is reasonably practicable		
11 - 25	H - HIGH	Priority action to be taken to apply control measures	Not Acceptable = Risk Level & Controls Not Acceptable – Further Action Required	
The Risk Assessment should be reviewed where circumstances change and/or at least annually. Significant changes will require a new risk assessment. For minor changes complete the boxes below. Attach additional Assessment Review Pages as necessary.				
Assessment Review				
Reviewed by: Paul Chell (Business Manager)		Review date: Daily/ Weekly	Existing risk assessment valid? Y	



September 2021 Reopening of Schools Risk Assessment

<p>Has the activity changed? Yes</p>	<ul style="list-style-type: none"> Updated government recommendations 	<p>New controls:</p> <ul style="list-style-type: none"> How: Face coverings must be worn on public transport Face coverings must be worn in communal areas of the school eg staff room Individuals will need to self-isolate if contacted by Test & Trace as a close contact of the new variant <p>14/12/21</p> <ul style="list-style-type: none"> CO2 monitor checks LFT requirements in place of self isolation <p>31/12/21</p> <ul style="list-style-type: none"> CEV section updated. Visitor LFD updates, and isolation periods reduced from 10 to 7 days. <p>4/1/2022</p> <ul style="list-style-type: none"> Further updates regarding under 5's on self-isolation Additional LFT testing requirements on days 8,9,10 <p>17/1/2022</p> <ul style="list-style-type: none"> Changes to self-isolation period (reduction of 7 to 5 days) <p>27/1/22</p> <ul style="list-style-type: none"> Changes to Face covering rules
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September 2021 Reopening of Schools Risk Assessment

Have new equipment or materials been introduced? No	What:	New controls: