

Living with COVID Christ Church Academy Risk Assessment

Assessor: Paul Chell	Date: 1/04/2022	Activity: Operation of Christ Chuch Academy Due to Covid19 Pandemic	Location: Shipley
Standard of dress for activity (if relevant)		PPE required: Disposable Gloves, Aprons, Face masks, Goggles*	Other equipment used during activity: Cleaning equipment + bleach based cleaning products
Persons exposed (please tick):	Employees <input checked="" type="checkbox"/>	Pupils <input checked="" type="checkbox"/>	Public <input checked="" type="checkbox"/>
	Others <input checked="" type="checkbox"/>	Expectant Mothers <input type="checkbox"/>	
Hazards Identified – Guidance Note: Look at the activity and identify hazard(s), tick if present and significant . If unsure, class as significant. Remember, whenever possible assessments should be carried out as a GROUP activity. The assessment should ignore trivia and everyday hazards. Blank/empty boxes should be used when hazards not mentioned are present.			
Physical Injury Hazards		Physical Agents and Hazardous Substances	Miscellaneous
Hit by moving vehicles		Hazardous substances	<input checked="" type="checkbox"/> Display Screen Equipment
Contact with moving part of a machine		Micro organisms	<input checked="" type="checkbox"/> Hot work/fire hazards
Hit by moving materials/substances i.e. water		Ionising radiation	Vibration
Fall(s) from height		Noise	Restricted access
Slips, trips and falls from the same level		Pressure systems	Manual handling
Contact with/ use of live electrical equipment		Ultraviolet light	Lone working
Contact with cold objects		Lasers	Confined spaces
Contact with hot objects		Flammable liquid/solids	Waste produced by activity <input checked="" type="checkbox"/>
Contact with sharp objects		Extremes of Temperature	Stress <input checked="" type="checkbox"/>
Impact with objects			Posture
Physical attack			Unauthorised entrance to site <input checked="" type="checkbox"/>
Finger “nips”			
Danger to others from failure of staff/teachers/parents to comply with safety instructions from central staff	<input checked="" type="checkbox"/>		

Living with COVID Christ Church Academy Risk Assessment

Activity/Task/ Risk From	Hazard	Persons at Risk	Existing Control Measures	S	L	R	Res	Further Control Measures required	Date further measures completed by
General day to day operation of the school for staff and visitors who may come into contact with the COVID virus or have symptoms of a respiratory infection.	Exposure of the COVID virus to staff, and those most vulnerable to the virus. An increase in community transmission rates. (This is being monitored.)	Visitors/ Staff	<p>There is no longer separate guidance for people identified as CEV, but anyone with underlying health conditions is recommended to care to avoid routine coughs, colds and other respiratory viruses. We encourage staff to follow the guidance for people previously considered clinically extremely vulnerable from COVID dated 01/04/2022 where they have concerns of vulnerability.</p> <p>https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19</p> <p>We have a 'be mindful of others' culture embedded in the day-to-day office practices to ensure all staff feel safe, protected and can</p>	5	2	10	L	<p>All staff are to be encouraged to consider take up of vaccinations available, unless medically exempt.</p> <p>Staff should also take advice from individual health professionals on whether additional precautions are right for you and inform your line manager where an individual RA can be drawn up.</p> <p>Considering: -</p> <p>When you were vaccinated and waiting 14 days before being in close contact with others.</p> <p>Continuing to practice social distancing.</p> <p>Wearing and asking others to wear a face covering around you.</p>	Ongoing

Living with COVID Christ Church Academy Risk Assessment

			<p>raise any issues. Safer behaviours include social distancing measures encouraged wherever possible, hygiene regimes in operation with additional provisions available to all staff as required – wipes, hand sanitiser, anti bac/ant viral spray. Staff encouraged to continue good practices, more frequent hand washing, respiratory hygiene and enhanced cleaning of surfaces and ventilation as necessary.</p> <p>Hand sanitiser units available throughout the school</p> <p>Catch it bin it kill it advice to be followed.</p> <p>Offices, staff room and Classrooms to be well ventilated /purged throughout the day. It is important to ensure the school is well ventilated and that a comfortable working environment is maintained. Main door and emergency escape door to be opened when deemed</p>			<p>Avoiding crowded spaces.</p> <p>Remind staff of the main symptoms, a new continuous cough, or high temperature, or has loss of, or change in, their normal sense of taste or smell (anosmia).</p> <p>Staff who are close contacts of a positive case should be ‘more mindful’ of others, particularly the vulnerable, following the safer behaviours embedded into office culture around social distancing, hygiene, and ventilation.</p> <p>Staff with the symptoms of a respiratory infection or have tested positive for</p>	
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Living with COVID Christ Church Academy Risk Assessment

			<p>necessary to flush the office. Mechanical ventilation systems to be used to maximise fresh air circulation. We will balance the need for increased ventilation while maintaining a comfortable temperature. Maximise natural (trickle ventilation) & mechanical ventilation throughout the school e.g. fans and aircon.</p> <p>Staff have access to face coverings to wear at their discretion, or in heavily populated areas when meeting people they do not normally meet and when transmission rates are high.</p> <p>We welcome staff support in encouraging vaccine take up unless medically exempt and enabling staff who are eligible for a vaccination to attend booked vaccine appointments where possible during work time.</p> <p>Staff with a weakened immune system should also follow: https://www.gov.uk/government/</p>			<p>Covid 19 and who have a high temperature or feel unwell, should try to stay at home and avoid contact with other people until they feel well enough to resume normal activities and they no longer have a high temperature. Children and young people who are unwell and have a high temperature should stay at home and avoid contact with other people. They can go back to school, college or childcare when they no longer have a high temperature, and they are well enough to attend Adults with a positive COVID-19 test result should try to stay at home and avoid contact with other people for 5 days,</p>	
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Living with COVID Christ Church Academy Risk Assessment

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Living with COVID Christ Church Academy Risk Assessment

			<p>All first aid staff provided with written instruction and a practical demonstration on how to use PPE as required. Staff encouraged to practice how to do this in a safe way in advance of use.</p> <p>Staff must inform their Head teacher / Business Manager when ill with COVID in line with the sickness absence policy.</p> <p>Office Manager to inform the Local Authority, Public Health Team if there are several confirmed cases in the office. See outbreak management plan (OMP) A director of public health might advise implementation of elements of the OMP appropriate to the situation.</p> <p>When using public transport avoid busy times and wear appropriate PPE; https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings- </p>			<p>restrictions are eased and normality returns.</p> <p>Plan to meet outside where practicable. Improve ventilation by opening windows in all situations including transport and balance the comfort of warmth and ventilation to manage the spread of COVID</p>	
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Living with COVID Christ Church Academy Risk Assessment

			<p>when-to-wear-one-and-how-to-make-your-own</p> <p>You are encouraged to choose the right form of transport for your situation and to walk or cycle to work where practicable. Limiting close contact, car sharing, increasing ventilation and hygiene.</p> <p>We will follow the 'Working Safely' guidance provided by government to reduce risk in the workplace.</p>					
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S (Severity of accident/ exposure) x L (Likelihood of that accident/exposure happening) = R (Result). Res = Risk Rating Score - L, M or H

Assessment authorised by CEO			
Print Name: Philippa Foster		Signature:	
		Date: 1/4/2022	
RISK RATING SCORE	RESIDUAL RISK LEVEL	MANAGERIAL ACTION	RISK RESULT
1 - 5	L - LOW	Monitor, no action normally required	Acceptable = Risk Level & Controls Acceptable
6 - 10	M - MEDIUM	Attempt to improve controls so far as is reasonably practicable	



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11 - 25	H - HIGH	Priority action to be taken to apply control measures	Not Acceptable = Risk Level & Controls Not Acceptable – Further Action Required
<p>The Risk Assessment should be reviewed where circumstances change and/or at least annually. Significant changes will require a new risk assessment. For minor changes complete the boxes below. Attach additional Assessment Review Pages as necessary.</p>			
<p>Assessment Review</p>			
Reviewed by:		Review date: Daily/ Weekly	Existing risk assessment valid? (Y/N):
Has the activity changed? (Y/N): Y	How:	New controls:	
Has the activity changed? (Y/N):	How:	New controls:	
Have new equipment or materials been introduced? (Y/N):	What:	New controls:	
Reviewed by:		Review date: Daily/ Weekly	Existing risk assessment valid? (Y/N): Y